



Purchase Order

PO No. 23113959

Order Date: 3/9/2023

Internal Tracking No.: PR 41396 PO 23-0002921

Contractor Info

Staples Contract & Commercial LLC
10433908166
500 Staples Drive
Framingham, MA 01702

(800) 574-7477

Bill To

101 EAST 15TH ST., RM 446
Accts Payable: APPO@twc.state.tx.us
AUSTIN TX 78778

Ship To

Danette Townsend
TWC
903-483-3115
1125 Judson Rd
Ste 133
LONGVIEW TX 75601

NOTE TO CONTRACTOR: please send all shipping details to:
danette.townsend@twc.texas.gov / 903-483-3115

Disclaimer

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

Agency	Purchaser	Email	Phone
Texas Workforce Commission - 320	Marie Diemer	marie.diemer@twc.texas.gov	(737) 400-5620

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	78573	698211	Mead 1-Subject Notebook 8 X 10.5 Wide Ruled 70 Sheets Assorted Colors (05510) Contract: TXMAS-20-7502 Contract Type: TXMAS Delivery ARO (days): 3 Delivery Date: 3/13/2023 MPN: 698211 - 1855753 Manufacturer Name: ACCO BRANDS-USA LLC	10	EACH	1.96	\$19.60
2	78573	355712	Tops Designer Gregg Ruled Pads; 6X9 Steno Pads; Black/White Contract: TXMAS-20-7502 Contract Type: TXMAS Delivery ARO (days): 3 Delivery Date: 3/13/2023 MPN: 355712 - 1855753 Manufacturer Name: TOPS BUSINESS FORMS	2	PACK	14.83	\$29.66



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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
3	62090	459112	Bic Brite Liner Grip Highlighters Chisel Tip Assorted Colors 5/Pack (31257) Contract: TXMAS-20-7502 Contract Type: TXMAS Delivery ARO (days): 3 Delivery Date: 3/13/2023 MPN: 459112 - 1855753 Manufacturer Name: BIC CORPORATION	4	PACK	2.70	\$10.80
4	62090	569975	Bic Brite Liner Grip XI Highlighters Chisel Tip Assorted Colors 4/Pack (32318) Contract: TXMAS-20-7502 Contract Type: TXMAS Delivery ARO (days): 3 Delivery Date: 3/13/2023 MPN: 569975 - 1855753 Manufacturer Name: BIC CORPORATION	4	PACK	1.97	\$7.88
5	62080	560513	Pilot Dr. Grip Center Of Gravity Retractable Ballpoint Pen Medium Point Black Ink (36181) Contract: TXMAS-20-7502 Contract Type: TXMAS Delivery ARO (days): 3 Delivery Date: 3/13/2023 MPN: 560513 - 1855753 Manufacturer Name: PILOT CORP	2	EACH	5.54	\$11.08
6	62081	685686	Pilot Dr. Grip Center Of Gravity Ballpoint Pen Refill Medium Tip Blue Ink 2/Pack (77272) Contract: TXMAS-20-7502 Contract Type: TXMAS Delivery ARO (days): 3 Delivery Date: 3/13/2023 MPN: 685686 - 1855753 Manufacturer Name: PILOT CORP	2	PACK	1.33	\$2.66
7	78543	735535	Fellowes Office Suites Designer Suites Laptop Riser Contract: TXMAS-20-7502 Contract Type: TXMAS Delivery ARO (days): 3 Delivery Date: 3/13/2023 MPN: 735535 - 1855753 Manufacturer Name: FELLOWES	2	EACH	25.22	\$50.44



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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
8	60575	425578	Staples Comfort Grip Tape Dispenser With Packing Tape 1.88 X 54.6 Yds 1/Roll (St-A26-Pg) Contract: TXMAS-20-7502 Contract Type: TXMAS Delivery ARO (days): 3 Delivery Date: 3/13/2023 MPN: 425578 - 1855753 Manufacturer Name: WORKLIFE BRANDS	2	EACH	8.30	\$16.60

Total \$148.72